

# Recycling Supplies Available From SERT via Maximo

## RECYCLING BINS

IMAGE



ITEM #	B-1	B-2	B-10	CRS
COLOR	Blue	Blue	Blue	Mixed
ITEM NAME and DESCRIPTION	Deskside Bin 7-gallon capacity recycling bin.	Slim Jim® Bin 23-gallon capacity recycling bin for paper and bottles/cans. Pair with lids L-2, L-3 or L-4.	Brute Bin 32-gallon capacity recycling bin for paper and bottles/cans. Pair with lid L-5 or L-6.	Centralized Recycling Station Complete set includes three Slim Jim® recycling bins (two B-2 & one B-3); three lids (1 each L-1, L-2 and L-3); and appropriate labels. This set is for hallway use only.

## LIDS FOR RECYCLING BINS

IMAGE



ITEM #	L-1	L-2	L-3	L-4	L-5	L-6
COLOR	Red	Blue	Green	Blue	Blue	Blue
ITEM NAME and DESCRIPTION	Slim Jim® Lid for Trash	Slim Jim® Lid for Paper. Pair with bin B-2.	Slim Jim® Lid for Bottles/ Cans. Pair with bin B-2.	Cafeteria Paper Lid with hole for milk/juice boxes. Pair with bin B-2.	Cafeteria Paper Lid for Brute Bin. Pair with bin B-10.	Brute Bottles/Cans Lid. Pair with bin B-10.

## LABELS FOR RECYCLING BINS AND DUMPSTERS

IMAGE

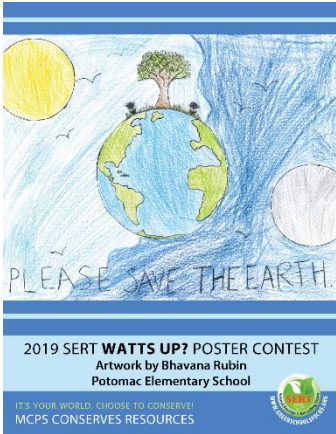


ITEM #	S-1	S-2	S-3	S-4	S-5
COLOR	Red and White	Blue and White	Green and White	Red, Black and White	Red, Black and White
ITEM NAME and DESCRIPTION	Trash Only Label – to be used on all <b>TRASH</b> bins.	Paper Only Label – to be used on all blue <b>PAPER</b> recycling bins	Bottles & Cans Only Label – to be used on all blue <b>COMMINGLED</b> recycling bins.	No Plastic Bags Label – to be placed on all recycling dumpsters.	MCPS Use Only Label – to be placed on all recycling dumpsters.

If you have any questions about recycling supplies, contact Mr. John Meyer at [recycling@mcpsmd.org](mailto:recycling@mcpsmd.org)

# CONSERVATION POSTERS

Created by MCPS Students and Staff  
Available From SERT via Maximo



Item Number P-42



Item Number P-41



Item Number P-40



Item Number P-39



Item Number P-38



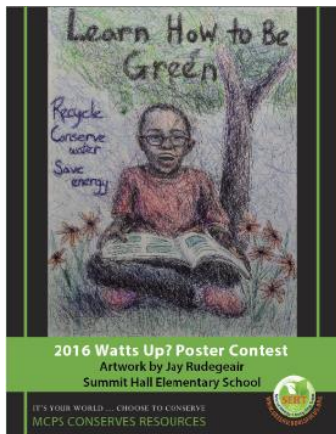
Item Number P-37



Item Number P-36



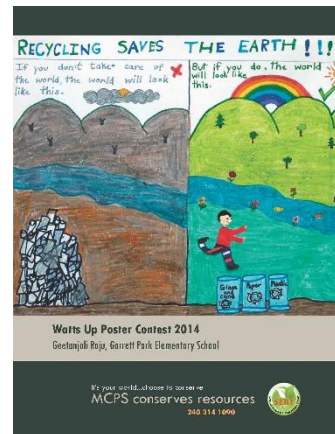
Item Number P-35



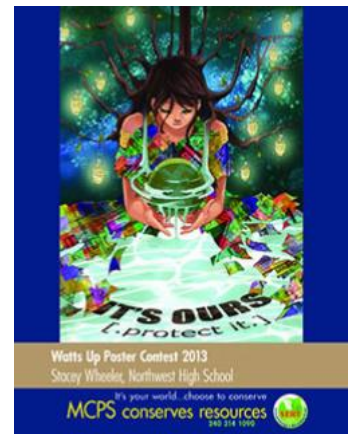
Item Number P-28



Item Number P-26



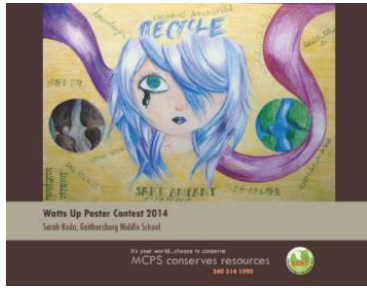
Item Number P-24



Item Number P-22



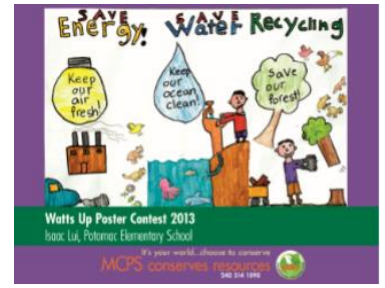
Item Number **P-21**



Item Number **P-9**



Item Number **P-7**



Item Number **P-6**





# SCHOOL ENERGY AND RECYCLING TEAM

Montgomery County Public Schools, Department of Facilities Management  
45 W. Gude Drive, Suite 4000, Rockville, Maryland 20850

[SERT@mcpsmd.org](mailto:SERT@mcpsmd.org) 240-314-1090 [www.GreenSchoolsFocus.org](http://www.GreenSchoolsFocus.org)

## How to Order Recycling Supplies via Maximo

- Log on to Maximo and create a new work request.
- Under equipment barcode, type in your facility number and “grounds.”
- If you are requesting a single item, list it in the “Work Requested” section. When ordering multiple items, click the little notepad to the right of “Work Requested” section and you will have more room to type.
- Please note that you do not need to place a work order for each item you desire. If you need bins, lids, labels, and/or posters, please list all of the items in the same work order.
- When listing your items, make sure to include the quantity of the item number that you are requesting.
  - EXAMPLE: If you need two Slim Jims with lids for paper and bottles/cans, you would list the details of your order as follows:

2 #B-2

1 #L-2

1 #L-3

*Click here to see the list of all items that are available from SERT via Maximo.*

**Create Service Request**    Bulletins: (3)    Go To    Reports    Start Center    Profile    Sign Out    Help

Reported By: MEYERJOH    Status: NEW

Reported Date: 5/21/13 3:20 PM    Feature: >>

Phone: 0    Feature Label:

E-mail: John\_MeyerIII@mcpsmd.org    Facility Number: 428

\* Work Requested:     Location: 428VSYS >> Virtual System

\* Asset: 428-GROUNDS    Location Barcode: 428VSYS

Asset Barcode: 428-GROUNDS    Grounds Systems    Room Signage: N/A

\* Room/Area Affected:     Affected User: MEYERJOH

Equipment Class: G-GROUNDS    Grounds

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**Request Description**

If needed, please enter a more detailed description of your Service Request.

Details: Font: sans-serif    Size:    Format: None

5 # C-1  
8 # C-3  
4 # C-4

Only Click Submit Once

**Submit**    Cancel